





## The Academy for Security Development and Excellence

# Contents

Meet the Team.....	4
Ten reasons to choose the PSA.....	6
Student Support.....	6
Applying to study at the PSA.....	7
A simple guide to Levels 1-4.....	8
Levels Explained.....	9
Frequently Asked Questions.....	11
Basic Courses.....	13
Intermediate Courses.....	24
Foundation Degree (Arts)    Course Code BU1SCY9	
Crowd Safety Management .....	34
BA (Hons)            Course Code BU1CSM9	
Crowd Safety Management.....	35
BA (Hons)            Course Code cpdZSICSM9	
Security Consultancy.....	36
Certificate in Security Management    Course Code cpdFM2CSM9.....	37
Master of Science Organisational Resilience    Course Code MU1OGR9.....	38
PSA holds a number of residential courses, development workshops and professional seminars throughout the year. These courses are held at a spacious residential campus located in the middle of the beautiful London countryside with good access to Heathrow airport. ....	
Formerly Buckinghamshire University, it is a perfect location for our residential courses. Only 25 miles from London, 10 minutes from the M25 and within easy reach of all the popular and historic destinations in the south of England and the Midlands such as Oxford, the Cotswolds, Bath, Bristol, Salisbury and Stonehenge.....	48
Our Chalfont Campus at Newland Park Buckinghamshire has full board residential accommodation and the facilities available include:.....	48
Dance Studio.....	48
Tennis Courts.....	48
Indoor Gymnasium.....	48
Outdoor/Indoor Basketball Court.....	48
Full Size Football Pitches.....	48
Café and shop.....	48
Free WIFI.....	48
Campfire site in the woods.....	48



## The Academy for Security Development and Excellence

Fully equipped dormitories .....48  
If you require information about our residential courses, please contact us on 0800 48

8

© PSA Synergy Group

### Welcome

Welcome to Professional Security Academy, London. I am delighted that you are thinking about studying with us

Professional Security Academy offers fantastic opportunities to all its students. We pride ourselves in being the UK's Premier College for Security Excellence where we specialise in developing individuals who wish to embark on a career within the Private Security Industry to become first class security professionals

Our expert security teachers and trainers really care about students and they are dedicated to your success so that you achieve your maximum potential

The courses we offer are all very high quality and good value for money and leads to academic and vocational qualification enabling you to pursue further or higher education one of the various career opportunities available in the private security industry.

As you look through our prospectus you will see the wide range of options available.

I look forward to welcoming you as a learner on one of our programmes with Professional Security Academy



you

are

Orlando Mardner  
C.E.O



## The Academy for Security Development and Excellence

# Meet the Team

### **CEO – Mr Orlando Mardner**

Orlando has spent many years in the military where he first developed a passion for keeping people safe and secure. Upon leaving the military service he embarked on a journey in the private security industry where he has developed an extensive range of knowledge and experience while working on the front line as a door and events supervisor/manager. It was during this period in his career that Orlando began his first successful security services business in North London.

Trained and qualified in a wide range of disciplines including close protection, maritime, private investigation, security, spectator safety, events, health and safety and first aid disciplines his career in the private security industry gained momentum and has gone from strength to strength.

As a professional trainer he has trained individuals spanning from London to Hungary as well as provided specialist expertise police training in Abu Dhabi.

An experienced Executive Close Protection specialist, he has provided protection to individuals from a wide spectrum, and continues to protect high profile government officials, actors, musicians, sports personalities and business people.

With a burning desire to make a difference in the world of private security, Orlando has used his ambition and innovative ability to develop his ideas of creating an establishment that focuses on promoting and providing security education, training, professionalization learning and development excellence.

Professional Security Academy (PSA) UK Ltd (a part of the PSA Synergi Group), has been developed to close the professional security career and professional development gap that exists between the front line security operatives and those who wish to embark on a career in security management, security consultancy, further education or higher education within the security industry.

The PSA Synergi Group also includes PSA Graduate Academy, Synterna Security Solutions and the Social Enterprise Boot Camp 4uth. Orlando is still continuing to evolve and grow in his chosen career by recently successfully completing a level 7 Certified Security Management Qualification with Bucks New University and will be taking a Master Degree in Master Of Science Organisational Resilience in 2015. His personal interest includes music, football and psychology.

### **Head of Centre and Quality Assurance – Ms Celia Matthews-Prescod**

Celia Matthews-Prescod began her career in the private sector where as an apprentice she acquired basic administration skills such as filing, data entry and record keeping. After a few years, Celia successfully joined the public sector where she progressed in her career by climbing the management ladder becoming one of the first black female managers within 8 years of joining the organisation.

After a long and successful career in the public sector Celia embarked on a new era in her career where she decided it was time to share all that she had learned with others. In 2012 Celia qualified as a lifelong learner teacher and vocational teaching assessor, and currently specialises in teaching leadership and management and employability. Celia joined Professional Security Academy (PSA) UK Ltd in August 2013 and she plays a key role in ensuring that the business operates effectively as it continues to thrive and grow. Her interests include football and reading.

### **Principal – Dr Jonathan Cartmell**

After gaining his first degree in Natural Science from Cambridge University and working as a Development Farm Manager in DR Congo, Jonathan returned to the UK in 1985 to pursue a career in education. Since then, he has had substantial experience of teaching and managing at post-16 level, having taught a wide variety of academic and vocational courses in Sixth Form Colleges, FE/Tertiary/HE Colleges and Universities in both the English and Welsh Sectors. He has worked at all levels including Lecturer, Head of Department, Head of Faculty, Assistant Principal, Vice Principal and Principal. He has had extensive experience as an ESTYN



## **The Academy for Security Development and Excellence**

Inspector, a Senior Examiner for AQA A Level Biology and an EFQM Assessor. He has a Masters in Leadership & Management and a PhD in Business Excellence/Quality Management.

### **Executive Board Member - James Natrass**

James is a highly professional, organised, efficient Senior Police Officer; a Chief Inspector with 30 years extensive experience and expertise coordinating and commanding numerous high-profile strategic operations and critical incidents. Specialist Advisor within the arenas of Public Order, Event Management, Counter Terrorism and Critical Incident Command, managing multi-million budgets, leading and training teams and building the trust and confidence of the local community. Consistently maintaining the highest standards of professional practice and retaining an expert knowledge of police procedures and the law. A strong leader with a flexible approach to management and a strong team spirit, along with a natural ability to recognise potential and a willingness to assist individuals to achieve both operational and personal goals, leading to many highly productive and effective teams.

### **Executive Board Member - Neil Brewster**

Neil Brewster served in the Intelligence Corps of the British Army for 12 years, which were spent as an Arabic linguist, analyst, debriefer and training instructor. His area of expertise is in the design and delivery of specialist intelligence collection training courses, interpersonal skills training and communication skills training. Neil holds a PGCE and a BA in Social Studies, and is an internal assessor and verifier for quality assurance. Outside of his formal career, Neil is a PADI Divemaster and keen motorcyclist.

### **Executive Board Member - Alvin Soomary**

Alvin served as an Intelligence Operator in British Army's Intelligence Corps, specialising in HUMINT operations. Alvin deployed within this role to Bosnia, Kosovo and Iraq, with outstanding and documented operational successes in exceptionally difficult environments. After a successful and enjoyable military career, Alvin joined the British Transport Police in London. Alvin was selected to become a Football Intelligence Officer. Alvin spent 8yrs in this post enjoying several notable and well reported successes in combating football hooliganism and right-wing extremism. Alvin exceeded every single Key Performance Indicators placed upon him during this time. Alvin worked closely with other agencies, the Football Association, train operating companies and a variety of media organisations. During this time Alvin was involved in setting English Case Law whilst also managing a team of 12 specialist Police Officers. Alvin is also a qualified trainer and assessor and used these skills to train experienced and probationary Police Officers.





## The Academy for Security Development and Excellence

# Ten reasons to choose the PSA



## Student Support

### Admission Process

From your first inquiry to enrolling on your chosen course, we will advise and guide you. In order to apply for a course of study, please complete our online application and scan and send the following supporting documents to us by email:

- Academic qualifications
- Satisfactory academic reference from a tutor or a reference from a recent employer
- Other supporting documentation will be required for SIA licence purposes

Once your application is received with the supporting documents mentioned above, it is processed and sent to the relevant course tutor. We endeavour to process applications within 5 working days providing we have all the necessary supporting documents. If your application is successful you will be emailed an offer letter. This letter explains the next step of the admission process and asks you to send a tuition fee deposit.

### Study Support

To support learners throughout their learning, study support is offered to students either as part of their chosen course or separately. Free workshops in English, Maths and ICT is also available for those who feel that they require improvement in these areas

### Tutorials

You will have regular tutorials with you course tutor to guide you through you studies

### Campuses

Courses for students at Professional Security Academy (PSA) are taught in two campuses Alperton, Wembley and Newland Park, Chalfont St Giles



## The Academy for Security Development and Excellence

### Accommodation

Some of the PSA courses are delivered at residential centres and this is included in the price of the course. We understand that your accommodation is an important part of your stay and that you should be happy and comfortable with whatever choice you make. All of our accommodation is thoroughly checked and monitored in accordance with the PSA standards. We visit each of our hosts and we aim to place you in a homestay that suits your needs. You can add any special requirements at time of booking. We offer three accommodation options for students; homestay accommodation (with meals), self-catering residential accommodation or a shared student house.

### Half-board Homestay

Homestay will give you the perfect introduction to life in the UK, it will help you to improve your English much faster and learn about cultural differences in a welcoming and comfortable environment.

- The host will treat you like a full member of the household.
- You will eat together and share common areas.
- A breakfast and an evening meal will be provided daily.
- A weekly laundry service is included.
- Linen and towels will be provided.

### Self-catering Residential

Self-catering accommodation means that you will live in the home of a host but will have less contact with the host and more independence.

- You will have access to the kitchen and laundry facilities.
- You are expected to buy your own food and supplies.
- You must be able to cook to qualify for this accommodation.
- Linen and towels will be provided.
- This option is not suitable for students under 18.

## Applying to study at the PSA

### Choosing a Course

It is important that you read the information given for each course carefully. You will not be offered a place on a course unless you can meet the relevant entry requirements

- Appropriate level of education reached
- Appropriate level of English
- Appropriate amount of relevant experience (not required for all courses)
- Specified age at the start of the course
- Satisfactory reference

### Completing an Application

Applications can be made online at [www.psa-academy.com](http://www.psa-academy.com) (You can request a paper application if you do not have access to the internet) or by visiting our Alperton campus.

### Certificates and References

You can send certified copies of your certificates from school, college or university by email. You are also required to send us a character reference from your last school, college, university or your last employer. When these documents have been received along with your application for we will start the admission process you should hear from us within 5 working days regarding the success for your application

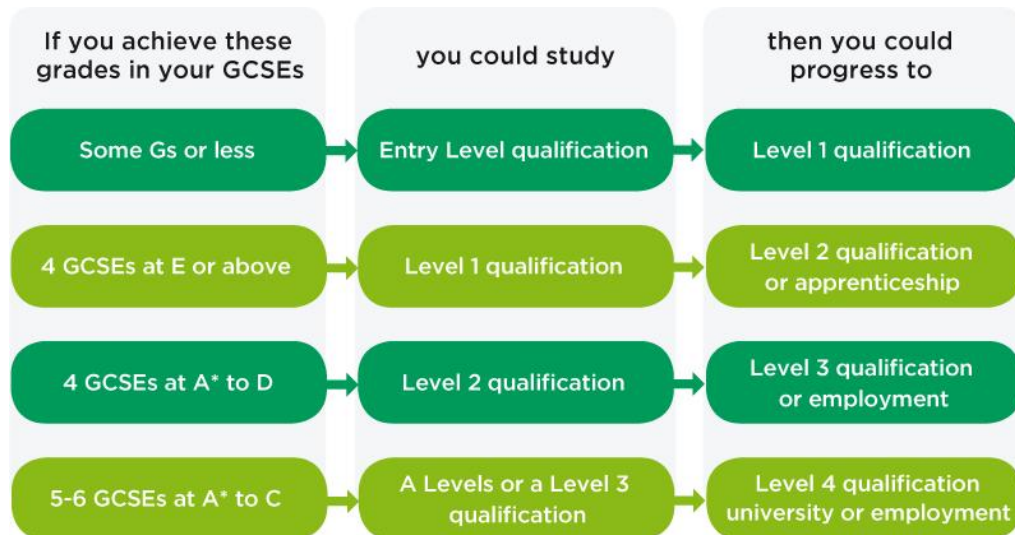
### Fees and Charges



## The Academy for Security Development and Excellence

We ensure that all our course fees are competitive. Please contact us if you have enquiries about details of fees and charges.

### A simple guide to Levels 1-4







## The Academy for Security Development and Excellence

# One of the Many Career Progression Opportunities available in the Private Security Industry through PSA.

## Levels Explained

Use the diagram to help to decide the right study levels of course for you. Then go to the Index of Courses' and see which courses are available to you.

Main stages of education/employment	Qualifications and Credit Framework/National Qualification Framework for England and Northern Ireland		Typical higher education qualifications within each level	PSA Level Descriptions
<b>Senior Management Executive Level</b>	<b>Level 8</b>	Vocational Qualifications Level 8	Doctoral degrees	<b>Advanced</b>
	<b>Level 7</b>	Fellowships, NVQ Level 5, Vocational Qualification Level 7	Master's degrees (including Integrated Master's Postgraduate diplomas Postgraduate certificates	
<b>Middle Management</b>	<b>Level 6</b>	Vocational Qualifications Level 6	Bachelor's degrees with Honours Bachelor Degrees Bachelor's degrees/Ordinary Bachelor Degree Graduate diplomas Graduate certificates	
	<b>Level 5</b>	NVQ Level 4, Higher National Diplomas (HND), Vocational Qualifications Level 5	Foundation Degrees (e.g. FdA, FdSc) Diplomas of Higher Education (DipHE) Higher National Diplomas (HND)	
	<b>Level 4</b>	Vocational Qualification Level 4 Higher National Certificates (HNC)	Higher National Certificates (HNC) Certificates of Higher Education (CertHE)	
<b>First line Manager</b>		NVQ Level 3,		



## The Academy for Security Development and Excellence

<b>Team Leader</b>	<b>Level 3</b>	Vocational Qualifications Level 3, GCE AS and A Level, Advanced Diplomas (England)		<b>Intermediate</b>
<b>Operational</b>	<b>Level 2</b>	NVQ Level 2, Vocational Qualifications Level 2		<b>Basic</b>



## Frequently Asked Questions

### Other Information

- For courses up to 12 weeks the entire fee must be paid in advance
- For courses between 13 and 36 weeks you are required to pay a deposit of 50%. The balance of the fee is payable at enrolment
- The deposit for your course is non-refundable and non-transferable. This means that the deposit will not be returned to you if you do not take up the place you have been offered.
- Fees are non-refundable once you have enrolled. This means that if you decide to leave your course for whatever reason you will not receive a refund. The exception to this is if the Academy cancels or curtails your course in which case a full or partial fee refund will be made.

1) Can I apply and pay online?

Yes visit [www.psa-academy.com](http://www.psa-academy.com)

2) Will I receive a reduced fee if I am in receipt of benefits?

No. Everyone pays the fees that are indicated irrespective of status

3) Do I have to attend classes?

Yes. If you miss a class you must have a good reason e.g. medical appointment

4) Can I pay in instalments?

Yes. For further details please speak with the officer administrator

5) What if I can't arrive for the first day of my course?

Contact the administration office to discuss an alternative

6) Is accommodation included in the course fee?

Yes. If you have enrolled on a



## The Academy for Security Development and Excellence

# Apprenticeships

Certificate in Providing Security Services

Course Code APP001

Designed for individuals who work or who intend to work in the security industry. There are four pathways for the learner to select from: three specific pathways (Static and Patrol Guarding, Door Supervision and CCTV Operation) and a general pathway. Learners should select the one that is most appropriate for them. This qualification is competence based and the units are based on Skills for Security NOS for Security and Loss Prevention.

Certificate in the Principles of Providing Security Services

Course Code APP002

Designed for learners who work or who intend to work in the security industry. It covers a broad spectrum of areas within the security services, including door supervision, CCTV operation and working as a security officer. Transferable skills are also developed, including effective communication, customer service, the ability to contribute to meetings, problem-solving and effective leadership. Featuring optional units, it is possible for learners to choose certain areas of focus having covered the mandatory units. This qualification is the Knowledge (Technical Certificate) component of the Intermediate Apprenticeship in Providing Security Services.

Certificate in Spectator Safety  
APP03

Course Code

For individuals who work or who intend to work as Stewards at spectator events, such as sports events, music events and festivals. This qualification meets the requirements for training for level 2 stewards as specified in the DCMS Green Guide to Safety at Sports Grounds and the HSE's Purple Guide for Event Safety. It covers the knowledge and skills required to prepare for, control the entry, exit and movement of people, monitor spectators and deal with crowd problems at spectator events; it also covers helping to manage conflict and dealing with accidents and emergencies as well as supporting the work of the team and organisation. This qualification is a combined component (knowledge and competence) of the Intermediate Level Apprenticeship in Spectator Safety.

Certificate in Spectator Safety  
AAP1

Course Code

For senior stewards and other similar staff responsible for supervising the work of stewards at spectator events. This qualification meets the requirements for training for level 3 stewards as specified in the DCMS Green Guide to Safety at Sports Grounds and the HSE's Purple Guide for Event Safety. The mandatory units cover the skills, knowledge and competence to prepare and maintain stewarding, deal with problems, accidents and emergencies and develop productive working relationships with colleagues. This qualification is a combined



## The Academy for Security Development and Excellence

component (knowledge and competence) of the Advanced Apprenticeship in Advanced Spectator Safety.

# Basic Courses

## Security and Events

IQ Level 2 Award in Door Supervision

**Course Code**

PS001

This 5-day course will give a broad, practically focussed introduction to various areas of Door Supervision. It is designed for individuals who work or would like to work as a Door Supervisor. It is based on the SIA Specification for Learning and Qualifications for Door Supervisors and successful completion of the qualification enables learners to apply for an SIA licence in Door Supervision.

IQ Level 2 Door Supervision Refresher

**Course Code**

PS002

Award for Up-Skilling Door Supervisors is a qualification developed to meet the mandatory SIA CPD/top up requirement for Door Supervisors who undertook their training prior to 31 August 2010 (Certification end date 30 November 2010). This 3-day course meets the SIA requirements for the mandatory top up; relevant learners who have completed this qualification will be eligible to apply to renew their SIA Door Supervisors licence. The qualification consists of two units: Physical Intervention Skills for the Private Security Industry which covers both knowledge and practical skills and Safety Awareness for Door Supervisors which is a knowledge unit covering counter terrorism issues, first aid situations and requirements regarding children and young people.

IQ Level 2 Award in Security Guarding

**Course Code**

PS003

This is a good 4-day course if you want to develop the required knowledge, skills and understanding to start a career in Security Guarding. The Award in Security Guarding (QCF) is a qualification for individuals who work or would like to work as a Security Guard. It is based on the SIA Specification for Learning and Qualifications in Security Guarding and successful completion of the qualification enables learners to apply for an SIA licence in Security Guarding.

IQ Level 2 Certificate in the Principles of Providing Security Services

**Course Code**

PS004

This 10-day course offers an opportunity to learn in a practical, creative way that combines academic study with real-life learning and hands on experience of the Security Industry. The



## The Academy for Security Development and Excellence

Principles of Providing Security Services (PPSS) Certificate (QCF) is designed for learners who work or intend to work in the security sector. It covers a broad spectrum of areas within the security services, including door supervision, CCTV operation and working as a security officer. Transferable skills are also developed, including effective communication, customer service, the ability to contribute to meetings, problem-solving and effective leadership. Featuring optional units, it is possible for learners to choose certain areas of focus having covered the mandatory units.

BTEC Level 2 Award in Counter Terrorism Awareness  
PS005

**Course Code**

If you would like a career in the Security industry this 2-day programme could be for you as it provides a broad understanding of Counter Terrorism. Recent History shows that Improvised Explosive Devices are the weapon of choice for Terrorist Organisations. To tackle this threat it is essential for everyone in the world of business as well as all those involved in the Safety and [Security](#) Industry to understand the threats posed, by whom and to put in place realistic strategies and plans to tackle this issue. We offer [Training](#) which ensures that all staff are aware of what an Improvised Explosive Device looks like, the steps to follow to minimise an attack on their workplaces and action to take in the event of an emergency.

IQ Level 2 Award in Understanding Spectator Safety Events (AUSSE)  
PS007

**Course Code**

This 4-day course is designed for those wanting to enter or progress in the field of Spectator Safety Events. This qualification is aimed at individuals who are interested in becoming stewards at spectator events, it covers the knowledge of preparing for spectator events, responding to injuries, illnesses and other emergencies, controlling the entry, exit and movement and monitoring crowds and responding to potential crowd problems at spectator events. This qualification meets the requirements of the Green Guide for stewards to work unaccompanied whilst they are completing their competency qualification. Objectives of the qualification include: preparing learners to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding; meeting relevant programmes of learning; preparing Learners for employment and supporting a role in the workplace.

IQ Level 2 NVQ Certificate in Spectator Safety  
PS008

**Course Code**

This is an ideal 10-day course for you if you are interested in Spectator Safety and would like an introduction to this fast-growing industry. The IQ Level 2 NVQ Certificate in Spectator Safety (QCF) is a qualification for individuals working as Stewards at spectator events, such as sports events, music events and festivals. This qualification meets the requirements for training for level 2 stewards as specified in the DCMS Green Guide to Safety at Sports Grounds and the HSE's Purple Guide for Event Safety. It covers the knowledge and skills required to prepare for, control the entry, exit and movement of people, monitor spectators and deal with crowd problems at spectator events; it also covers helping to manage conflict and dealing with accidents and emergencies as well as supporting the work of the team and organisation.





## The Academy for Security Development and Excellence

### BIIAB Level 2 Award in Crime Scene Preservation

**Course Code** PS010

This nationally accredited qualification offers an ideal start for those wanting to work on Crime Scene Preservation. This 2-day course is designed to support a niche market within the licensed hospitality industry, by giving learners the skills and knowledge to deal effectively with crime scenes, including communication in emergency situations, scene preservation procedures, crowd management and incident reporting.

### Skills for Security Level 2 Search Awareness

**Course Code**

PP008

This practical one-day course provides an introduction to Search Awareness, working on a wide range of situations. *The training* programme includes *search* techniques, *search* teams and controlled access points. The Level 2 Search Awareness Course aims to provide the learner with the necessary skills, knowledge and understanding required to ensure the provision of a professional level of service as a Search Operative. You will gain invaluable knowledge of the threat from Improvised Explosive or Incendiary Devices and recognition of their component parts. This programme meets the requirements of learners who require search experience to become a search individual or member of a search team engaged in operational search at 'Events' and who are responsible for protecting people, property or assets. Candidates are required to hold as a minimum a Level 2 Security Qualification e.g. Security Guarding before they can be accepted onto this course, and hold a current SIA Licence.

### Front of Stage Pit Team Safety Training

**Course Code**

PE010

At the PSA Academy, we take customer safety very seriously, this mean training all of our staff in Front of Stage Pit Safety. The aim of this one-day course is to equip staff that wish to work as Front Of Stage Pit Team members with the skills and knowledge necessary to ensure their personal safety and provide maximum standards of safety for members of the public. The course covers: a) the history of the front of stage barrier; b) reasons for having a front of stage barrier; c) different types of barriers and their layouts; d) moshing and crowd surfing; e) roles and responsibilities of the Pit team; f) dealing with incidents and emergencies and f) physical techniques for rescuing people from the crowd

## Public Space Surveillance Operations

### IQ Level 2 Award in CCTV Operations

**Course Code**

PP001

The UK has more CCTV cameras per square mile than anywhere else in the world. This course is ideal for anyone looking for a qualification as the starting point for a career in CCTV Operations. This 4-day course offers the opportunity to gain the Award in CCTV Operations (Public Space Surveillance) (QCF), which is a qualification which is based on the SIA Specification for Learning and Qualifications for CCTV Control Room Operators (PSS) and successful completion of the qualification which enables learners to apply for an SIA licence for CCTV Operators.

## Licensing and Entertainment



## **The Academy for Security Development and Excellence**

### **IQ Level 2 Award for Personal Licence Holders**

**Course Code**

**PL001**

A 'Personal License' is a license granted to an individual that: authorises that individual to sell alcohol by retail, or to authorise the retail sale of alcohol, in accordance with a premises license, or to sell alcohol by retail, supply alcohol, or authorise the supply of alcohol by or on behalf of a club to, to the order of, a member of a club. This one-day course is aimed at anyone who wishes to work in licensed premises where alcohol is sold. You will look at licensing authorities; at the responsibilities of the personal license holder; police powers; rights of entry; specific prohibitions; strengths of alcoholic drinks; responsible retail of alcohol; and the protection of children from harm.

### **BIIAB Level 2 Award in Conflict Management for Licensed Premises Staff**

**Course Code**

**PL002**

This one-day course helps staff to avoid and manage conflict within their work environment. It was designed in conjunction with conflict management specialists in the licensed retail sector and designed for people working as licensed retailers, assistant managers or relief managers or supervisory/key staff.

### **BIIAB Level 2 Award in Beer & Cellar Quality (KEG)**

**Course Code**

**PL003**

This one-day Level 2 Award in Beer & Cellar Quality course is designed to help you ensure that your beer is consistently served in optimum condition which drives sales, decreases wastage and helps build your profits. This is a hands-on course for anyone required to handle and care for cask and keg beer. Run in real cellars by experts in beer and cellar management.

### **BIIAB Level 1 Award Introduction to Employment in the Hospitality Industry (AIEHI)**

**Course Code PL004**

This qualification has been designed for people who have not worked in, or need a refresher in hospitality, leisure, travel and tourism, and are looking to secure an entry level job. It is designed to equip learners with relevant industry knowledge and understanding of job roles and skills, as well as the confidence and motivation to quickly adjust to their chosen role. This 4-day course includes Level 2 Food Safety and Level 2 Health & Safety qualifications.

### **BIIAB Level 2 Assessment of Licensed Premises (Social Responsibility)**

**Course Code**

**PL005**

This 3-day course is for those prospective assessors who wish to be prospective assessors for recognised award schemes such as Best Bar None. The AALP promotes best practice and consistency of assessment approach. The AALP is designed for prospective recognised award scheme assessors for the police force, local authorities, trading standards offices and the fire service

## **Conflict Resolution and Personal Safety**

### **IQ Level 2 Personal Safety Training for Lone Workers**

**Course Code PC004**

This one-day course is intended for any employees who work alone in any environment, from the business worker to the lone worker on a static site. Any employee who may be considered at risk or who are considered vulnerable would benefit from this course. The course is



## **The Academy for Security Development and Excellence**

delivered through theory and role-play elements. The lessons consist of tutor-led discussions, demonstrations and practice sessions, role-play and case study scenarios.

**IQ Level 2 Personal Training for Lone Workers (Refresher)**

**Course Code**

**PC005**

This one-day refresher course is designed for employees who work alone in any environment who want to increase their understanding of personal safety strategies to avoid conflict while working alone, to increase awareness and understanding of the law in relation to keeping yourself safe and to develop skills to diffuse potential difficult situations.

**CEIH Level 2 Award in Personal Safety and Lone Working**

**Course Code**

**PC004**

Our lone worker safety course is delivered in 1 day. Personal safety for lone workers courses are based on a training needs analysis we carry out to determine the appropriate level / style of lone worker safety training required in relation to the risks faced in the working environment. Each personal safety for lone workers course is designed specifically to reflect the needs of the individual client and to meet their learning objectives

**IQ Level 2 Personal Safety Awareness**

**Course Code**

**PX003**

Our Personal Safety awareness course is designed to teach you what you need to consider and watch out for in order to keep yourself safe, in both work and personal situations. Anger and aggression are all too common and being able to manage your personal reaction to confrontation is vital. Even better is being aware and prepared to avoid those situations before you do get involved.

**Conflict Resolution Training**

**Course Code**

**PD013**

We are able to offer NHS organisations bespoke training programs around mediation and conflict resolution. We recently worked with The Road Victims Trust to deliver training to their support volunteers, looking at how to deal with conflict and difficult situations. We provide mediation training to local authorities and awareness training to referrers.

**Family Safety and Security**

**Course Code PH012**

This one-day course covers the basics of family safety and security. This course can be given as a general course for senior executives or tailored to the specific needs and potential threats of an individual corporate client. Topics covered include personal security; operational recommendations; family safety; emergency protocols in unusual situations; maintaining operational continuity through executive safety; executive protection; critical skills for every day; foreign and domestic travel (including commuting and public transportation) and current threats to executives of high profile companies.

## **Fire Safety**

**CIEH Level 1 Fire Safety Awareness**

**Course Code GV006**



## **The Academy for Security Development and Excellence**

This one-day course is designed to help an organisation to meet its duties under current fire safety legislation by providing employees with essential knowledge about fire safety, helping them to understand how to prevent a fire from starting as well as what actions to take if a fire does break out.

CIEH Level 2 Fire Safety Principles

**Course Code** GV007

This one-day Level 2 Award in Fire Safety Principles course allows candidates to develop their basic fire safety awareness. It is particularly useful for employees who are to have a designated responsibility for workplace fire safety, for example as fire wardens or fire marshals, and provides the knowledge that will allow them to carry out duties relating to fire safety and emergency procedures.

NEBOSH Level 2 Certificate in Fire Safety and Risk Management

**Course Code**

GV020

This 10-day course is designed for managers and supervisory staff who need to ensure that their organisation meets its responsibilities under fire safety legislation. It will equip you to carry out fire risk assessments of most low risk workplaces and identify the range of fire protective and preventative measures required. The NEBOSH National Certificate in Fire Safety and Risk Management is the UK's premier qualification for those with fire safety responsibilities in the workplace or for people moving into fire safety adviser roles.

IQ Level 1 Award in Fire Safety Awareness

**Course Code**

GV006

This one-day course is designed to help an organisation to meet its duties under current fire safety legislation by providing employees with essential knowledge about fire safety, helping them to understand how to prevent a fire from starting as well as what actions to take if a fire does break out.

IQ Level 2 Award in Fire Safety Principles (Fire Warden)

**Course Code**

GV007

This one-day course allows candidates to develop their basic fire safety awareness. It is particularly useful for employees who are to have a designated responsibility for workplace fire safety, for example as fire wardens or fire marshals, and provides the knowledge that will allow them to carry out duties relating to fire safety and emergency procedures.

IQ Level 2 Certificate in Knowledge of Community Fire Safety

**Course Code**

PF010

This one-day course is designed to offer an entry level qualification for those wishing to join Fire and Rescue Services or Local Authorities as a Community Safety (Fire) Advisor or other similar roles where a thorough working knowledge of the principles of fire prevention and protection are required. At the end of the course, you will understand factors affecting road safety; fire safety in the home; how to reduce risk of arson; how to safeguard children, young people and vulnerable adults; prevention of risks posed by substance use in relation to community safety; principles and practices of Home Safety Checks; fire prevention and protection, and safe working when in the community.

### **Security and Response**

Baton and Tactical Handcuff

**Course Code** PS005



## **The Academy for Security Development and Excellence**

This one-day course is specifically for anyone that is serious about carrying and using handcuffs in their job role. Carrying handcuffs in your role as long as you can justify their use is totally legal, but training is vital if you wish to stay within the law and out of trouble! The carrying and use of handcuffs by Private Security Officers, Care Workers, Bailiffs, Close Protection Officers, Probation Staff that are Correctly Trained, with Lawful Reason of Use is totally legal and legitimate within the UK.

NFPS Level 2 Handcuff and Tactical Handcuff

**Course Code PS006**

This three-day course is designed for security officers and other industry professionals who require tactical handcuffing/tactical baton fundamentals. The techniques are designed to work effectively for all individuals, male and female, large and small. Topics to be covered include the safest approach and positioning for handcuffing, handcuffing non-compliant subjects, prone handcuffing, removing handcuffs, etc. In using handcuffs, the safety of the security personnel, the public and the safety and security of the subject being restrained are the foremost considerations. Certification of courses requires that students properly demonstrate the techniques of the course and pass a written exam.

### **Health and Safety**

CIEH Level 2 First Aid at Work

**Course Code**

GV001

By law, all employers are required to have a trained first-aider permanently on site during working hours. This one-day course offers both practical and theory lessons to enable you to learn all about First Aid at work. You will learn the essential actions to deal with accidents, urgent health issues and injuries in the work place.

IQ Level 2 Award in Paediatric Emergency First Aid

**Course Code PF001**

This IQ one-day course is aimed at individuals who intend to develop and gain formal recognition of their knowledge, understanding and skills of Paediatric Emergency First Aid. The qualification is applicable to those with responsibility for infants or children in any setting. By completing the single mandatory unit, all learners will cover how to provide First Aid to infants and children in a variety of situations. These situations could relate to fractures, dislocations; head, neck and back injuries; conditions affecting the eyes, ears and nose; chronic medical conditions, sudden illnesses, extremes of temperature, electric shock, burns, scalds, poisoning, bites and stings. Objectives of the qualification include preparing learners to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding, meeting relevant programmes of learning, preparing learners for employment and supporting a role in the workplace.

IQ Level 2 Award in Paediatric First Aid (PSA First Aid)

**Course Code**

PF002

This one-day course is aimed at individuals who intend to develop and gain formal recognition of their knowledge, understanding and skills of Paediatric First Aid. The qualification is applicable to those with responsibility for infants or children in any setting. By completing the two mandatory units, all learners will cover the essentials of Paediatric First Aid, including roles and responsibilities, assessing emergency situations, acting safely



## **The Academy for Security Development and Excellence**

and effectively and providing First Aid to infants and children in a variety of situations. These situations could relate to breathing, being unresponsive, foreign body airway obstructions, wounds, bleeding, shock, fractures, dislocations; head, neck and back injuries; conditions affecting the eyes, ears and nose; chronic medical conditions, sudden illnesses, extremes of temperature, electric shock, burns, scalds, poisoning, bites and stings. Objectives of the qualification include preparing learners to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding, meeting relevant programmes of learning, preparing learners for employment and supporting a role in the workplace.

**IQ Level 2 Award in Emergency First Aid at Work**

**Course Code PF003**

This one-day course meets The Health and Safety (First Aid) Regulations 1981 in respect of First Aid at Work and is aimed at individuals who intend to develop and gain formal recognition of their knowledge, understanding and skills of first aid at work. The course duration is 1 day and the qualification is applicable to those who work or intend to work for a range of organisations, as all employers are required by law to have First Aid provision for their employees. By completing the single mandatory unit, all learners will cover the essentials of First Aid, including roles and responsibilities, incident assessment and managing and administering First Aid to casualties in a variety of situations. These situations could relate to breathing, choking, bleeding, shock and minor injuries. Objectives of the qualification include preparing learners to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding, meeting relevant programmes of learning, preparing learners for employment and supporting a role in the workplace.

**FAA Level 2 Cardio Resuscitation and Automated External Defibrillation**  
**PF004**

**Course Code**

Automated External Defibrillators (AED's) are now becoming more common throughout a range of public and work places. This practical two-day course will enable you to use the AED competently and with confidence. Not only does this course deal with the use of an AED but it also includes vital training in resuscitation and choking procedures.

**FAA Level 2 First Person on Scene**

**Course Code PF005**

This one-day course is designed to advance the first aider and help them gain the skills required to achieve the First Person On Scene Intermediate (FPOS) Certificate. Throughout the training individuals will gain skills associated with rapid assessment, stabilisation and transfer of both the trauma victim and those suffering a medical emergency. This course will develop the individual's foundation knowledge, enabling them to work individually, or as part of a team, in a variety of situations and locations.

**Safety Training for Nursing and Residential Home Staff**  
**PX005**

**Course Code**

This one-day course teaches managers and staff the correct action to take in the event of a fire. Areas covered include the fire action plan, fire hazards, stages of lateral evacuation, assisting residents in an emergency, causes and prevention of fires, fire-fighting procedures, extinguisher recognition and use (theory and practical) and fire alarm panel zone recognition





## **The Academy for Security Development and Excellence**

### **Introduction to Risk Assessment**

### **Course Code**

PU007

Risk assessments are vital to protect your workers and your business. Helping you to focus on the risks that really matter, our risk assessment course will provide you with all the skills you need to comply with the law. In this one-day introductory course, you will learn the practical skills necessary to perform regular risk assessments for your organisation. The ability to perform a risk assessment is crucial for organisations hoping to defend their systems and processes. There are simply too many threats and potential vulnerabilities that could exist, and simply not enough resources to create an impregnable security infrastructure. This course will introduce you to the importance of risk assessment with its underlying legal implications and accountabilities.

### **Security Management**

#### **Business Continuity Management**

### **Course Code**

PH011

Learn the fundamentals of Business Continuity Management (BCM) and move from beginner to practitioner. Even if you're not in a BCM operational role, you will gain confidence working with those who are and help protect your organisation. Business continuity management ensures easy and quick recovery in times of change and provide a robust service to clients in the event of any unexpected disruption. Business continuity is thus vital to the success of your organisation and, no matter what your role is, you play a part in its delivery. By getting trained with expert practitioners you can get to grips with the basics of BCM principles and practice in line with the Business Continuity Institute's Best Practice Guidelines and ISO 22301. Qualified experts will explain why BCM is important and how it can be delivered within your business.

### **Information Management and Cyber Security**

#### **BCS Level 2 Certificate in Information Security Management Principles**

### **Course Code**

PH016

With an ever changing climate of technology and threats (both technical and human), the need for trained security personnel to protect our information becomes increasingly critical. The BCS Certificate in Information Security Management Principles (CISMP) is an established and internationally-regarded foundation-level qualification which demonstrates a good knowledge and understanding of the key subject areas associated with information security management. This certification proves that the holder has a good knowledge and understanding of the wide range of subject areas that make up information security management including risk management, technical and management controls, legal framework, people and physical security, security standards (e.g. ISO 27001) and business continuity.



## The Academy for Security Development and Excellence

### Funded Courses (Industry Specific)

PSA have developed a number of Level 2 security industry specific training courses to provide unemployed individuals with the industry specific knowledge and skills required to support potential employers. These courses are supported by Employability courses, English, Mathematics and Computing workshops for those who need to improve their skills in these areas. **NB: These courses are subject to Funding availability.**

Entertainment Security	Course	Code
		FC001

This six week programme has been specifically designed for those who wish to work in Entertainment Security and consist of a range of different courses to make up the programme. This includes Door Supervisor, Health and Safety, Emergency First Aid, Providing Security at Licenced venues, Assist in the Control of Security Incidents and Emergencies, Equality and Diversity policies and procedures

Retail Security	Course Code
	FC002

This six week programme has been specifically designed for those who wish to work in Retail Security and consist of a range of different courses to make up the programme. This includes Door Supervisor or CCTV, Health and Safety, Emergency First Aid, Terrorism Awareness, Detect Loss and Theft in a Retail Environment, Provide Covert Security in a Retail Environment, Control Security Incidents and Emergencies, Equality and Diversity policies and procedures

Corporate/Hotel/Hospital Security	Course Code
	FC003

This six week programme has been specifically designed for those who wish to work in Corporate, Hotel or Hospital Security and consist of a range of different courses to make up the programme. This includes Door Supervisor or CCTV, Health and Safety, Emergency First Aid, Terrorism Awareness, Protection from the Risk of Violence at Work, Control Security Incidents and Emergencies, Equality and Diversity policies and procedures

Community Security	Course Code
	FC004



## **The Academy for Security Development and Excellence**

This six week programme has been specifically designed for those who wish to work in Community Security and consist of a range of different courses to make up the programme. This includes Door Supervisor, Health and Safety, Emergency First Aid, Terrorism Awareness, Working with Community Groups and Control of Security Incidents and Emergencies, Equality and Diversity policies and procedures

Principles of Providing Security Services

**Course Code**

FC005

The IQ Level 2 Certificate in the Principles of Providing Security Services (QCF) is designed for learners who work or intend to work in the security sector. It covers a broad spectrum of areas within the security services, including door supervision, CCTV operation and working as a security officer. Transferable skills are also developed, including effective communication, customer service, the ability to contribute to meetings, problem-solving and effective leadership. Featuring optional units, it is possible for learners to choose certain areas of focus having covered the mandatory units.



## Intermediate Courses

### **Security and Events**

#### **IQ Level 3 Physical Intervention**

**Course Code PX006**

This five-day course is the ideal choice for most major security and event organisations, venue operators and door supervisors. This training provides learners, working in higher risk environments, with additional skills and knowledge to restrict and control the movement of an individual when necessary, to protect them from harm and to stop them harming others. The primary goal is to reduce the need for physical intervention - not only to ensure such interventions are safer. First, you will complete training in how to prevent and defuse conflict and deal with challenging behaviour, without the need to use force. Training will then include an appropriate level of restrictive skills based upon the risks and need together with an understanding of relevant law, ethics and medical risks.

#### **IQ Level 3 Certificate Close Protection**

**Course Code**

**PS011**

This 15-day course is ideal for individuals who work or would like to work as Close Protection Officers. It is based on the SIA Specification for Learning and Qualifications for Close Protection Operatives and in Conflict Management. Successful completion of the qualification enables learners to apply for an SIA licence in Close Protection. The qualification covers legislation, responsibilities and roles relevant to people working in the close protection industry; including: threat assessment, risk management, surveillance techniques, venue security operations, designing and demonstrating operational planning, interpersonal skills, teamwork, reconnaissance, conducting close protection foot drills,



## The Academy for Security Development and Excellence

planning and selecting routes, vehicle movement tactics and operations, search techniques and procedures and conflict management techniques.

Personal Close Protection Training

**Course Code**

PH013

The demands of the job mean that this Personal Close Protection training (Executive self-protection for long business travellers) course covers an extremely broad range of skills from threat assessment, operational planning and reconnaissance, to vehicle techniques, search procedures and *close protection* teamwork. The one-day course is packed with theory and practical activities to keep you engaged throughout. The training is intense and some exercises will finish late so candidates must be prepared for a demanding period of instruction. We intentionally make the course fast paced and demanding to fully prepare candidates for the reality of life as a Close Protection Operative.

Close Protection Driver Course

**Course Code CD01**

This 10 day course is a residential course and is delivered by the Security Chauffeur College and has been developed for aspiring and experienced Security Chauffeurs. Designed for members of the professional driving industry and is taught by professionals to professionals

IQ Level 3 NVQ Spectator Safety

**Course Code PS012**

This three-day course is aimed at senior stewards and other similar staff responsible for supervising the work of stewards at spectator events. This qualification meets the requirements for training for Level 3 stewards as specified in the DCMS Green Guide to Safety at Sports Grounds and the HSE's Purple Guide for Event Safety. The mandatory units cover the skills, knowledge and competence to prepare and maintain stewarding, deal with problems, accidents and emergencies and develop productive working relationships with colleagues. This qualification is a combined component (knowledge and competence) of the Advanced Apprenticeship in Advanced Spectator Safety.

IQ Level 3 Organisation Award for Anti-Piracy Operatives

**Course Code PS014**

This five-day course is designed to benefit those working in the maritime industry within a security role or for those looking to move into this role. It will greatly enhance your knowledge, understanding and skills regarding anti-piracy operations by building on your current experience and qualifications. The course bridges the gap between general ship security and specific anti-piracy training.

IQ Level 3 Award for Deliverers of Physical Intervention

**Course Code PT002**

This five-day course is designed for trainers who wish to deliver Physical Intervention Skills for the Private Security Industry. This qualification is a mandatory requirement for trainers wishing to deliver the SIA licence linked Door supervision qualification/ Physical Intervention Unit.

IQ Level 3 Award in the Delivery of Conflict Management

**Course Code**

PT003

This five-day course provides a qualification for trainers who deliver or wish to deliver conflict management training at level 2. It is suitable for all sectors where the possibility of conflict may arise and is approved by the SIA as a suitable qualification for those wishing to



## **The Academy for Security Development and Excellence**

deliver conflict management as part of the licence linked qualifications. This course will be of immediate benefit to those working as security managers or those seeking to make a career in security management with an inclination to crisis management. The course is designed for professionals by professionals and is intended to introduce and develop security management to the highest levels.

### **Surveillance**

OCN Level 3 Surveillance

**Course Code PS016**

This five-day course is structured in such a way that delegates are taught the theory aspects of surveillance and then instructed in the practical surveillance aspects. It has been designed for those persons seeking to improve their career in surveillance and security as a whole by gaining a recognised Covert Surveillance qualification. The course is suited to those leaving the military, security professionals looking to improve their skill and knowledge base and those people that are new to the industry.

NOCN Level 3 Surveillance Operative Training

**Course Code PS001**

This five-day course is designed for those who will be carrying out surveillance on a regular basis as a member of a surveillance team investigating corporate issues and insurance fraud. This course is suitable for those who want more than just a basic level of instruction. It is ideal for those entering the surveillance & investigative industry, Close Protection Officers or those conducting fraud investigations.

IQ Level 3 Private Investigator

**Course Code PX007**

This five-day course is designed for individuals who work or would like to work as Professional Investigators. It focuses on how to research information from various sources; gather information through interviews; and have an overview of surveillance operations, both overt and covert; on gathering information in support of an investigation; planning and reporting investigations. This includes identifying the objectives of the investigation; dealing with conflicts of interest; and how to report and present the findings on the investigation. The qualification also deals with maintaining the security and confidentiality of all information during the investigation. Throughout, there is also the requirement of knowing and complying with the laws and regulations relevant to carrying out investigations. This qualification is based on the SIA Specification for Learning and Qualifications for Private Investigators and Pre-Cognition activities.

### **Fire Safety**

PSA Level 3 Award in Fire Safety Risk Assessment and Control  
PH003

**Course Code**

This 3-day course will help you to consolidate and develop your existing knowledge of workplace fire safety. You will gain a thorough understanding of the formal fire risk assessment process for non-complex, low - or normal-risk premises that do not contain high risk associated with the work or building features. The qualification covers the importance of fire safety in the workplace; the reasons for using a fire risk assessment and the principles involved; how to link the principles of fire risk assessment to practical examples of workplaces and activities; how fire risk controls are used in the workplace; how to use the





## **The Academy for Security Development and Excellence**

findings gained from a fire risk assessment to improve the safety of the workplace and how to apply knowledge of fire risk and control in a practical setting.

### **Health and Safety**

**IQ Level 3 First Aid at Work**

**Course Code GV001**

This three-day course meets the Health and Safety (First Aid) Regulations 1981 in respect of First Aid at Work and is aimed at individuals who intend to develop and gain formal recognition of their knowledge, understanding and skills of first aid at work. The course duration is a minimum of 3 days and the qualification is applicable to those who work or intend to work for a range of organisations, as all employers are required by law to offer First Aid provision to their employees. By completing the two mandatory units, you will cover the essentials of First Aid, including roles and responsibilities, incident assessment and managing and administering First Aid to casualties in a variety of situations. These situations could relate to breathing, choking, bleeding, shock, minor injuries, burns, scalds, poisoning, illness and anaphylaxis. Objectives of the qualification include preparing learners to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding, meeting relevant programmes of learning, preparing learners for employment and supporting a role in the workplace.

**IQ Level 3 First Aid at Work (Requalification)**

**Course Code**

**GV020**

This course is designed for those who currently hold a First Aid at Work qualification and are due to expire. Successful qualification on this course is based on practical assessments conducted throughout the course and written test papers each day. A three year Level 3 Award in First Aid at Work will be issued to the learner, subject to successful assessment.

**IQ Level 3 Award in First Aid at Work**

**Course Code**

**PH001**

This Three-day course meets The Health and Safety (First Aid) Regulations 1981 in respect of First Aid at Work and is aimed at individuals who intend to develop and gain formal recognition of their knowledge, understanding and skills of first aid at work. The course duration is applicable to those who work or intend to work for a range of organisations, as all employers are required by law to offer First Aid provision to their employees. You will cover the essentials of First Aid, including roles and responsibilities, incident assessment and managing and administering First Aid to casualties in a variety of situations. These situations could relate to breathing, choking, bleeding, shock, minor injuries, burns, scalds, poisoning, illness and anaphylaxis.

**FAA Level 3 First Aid at Work Re-qualification**

**Course Code**

**PH002**

During this 3-day course, you will receive a high quality learning experience built on our tutors' extensive experience. In addition to the topics covered on an emergency first aid at work course, on completion of training, successful candidates will be able to: a) administer first aid to a casualty with injuries to bones, muscles and joints, including suspected spinal injuries, chest injuries, eye injuries, sudden poisoning and anaphylactic shock and b)



## **The Academy for Security Development and Excellence**

recognise the presence of major illnesses and provide appropriate first aid (including heart attack, stroke, epilepsy, asthma, diabetes.)

**IQ Level 3 Award in Health and Safety in the Workplace**

**Course Code GV012**

This 3-day course meets the Health and Safety (First Aid) Regulations 1981 in respect of First Aid at Work and is aimed at individuals who intend to develop and gain formal recognition of their knowledge, understanding and skills of first aid at work. The course duration is a minimum of 3 days and the qualification is applicable to those who work or intend to work for a range of organisations, as all employers are required by law to offer First Aid provision to their employees. By completing the two mandatory units, you will cover the essentials of First Aid, including roles and responsibilities, incident assessment and managing and administering First Aid to casualties in a variety of situations. These situations could relate to breathing, choking, bleeding, shock, minor injuries, burns, scalds, poisoning, illness and anaphylaxis. Objectives of the qualification include preparing you to progress to a qualification in the same subject area but at a higher level or requiring more specific knowledge, skills and understanding, meeting relevant programmes of learning, preparing learners for employment and supporting a role in the workplace.

**NEBOSH Level 3 National Certificate in Construction Health and Safety**

**Course Code**

**GV019**

This 10-day course is aimed at Supervisors, Managers and CDM co-ordinators within the construction industry who are required to ensure that activities under their control are undertaken safely. It is likely to prove useful for those concerned with the management of buildings who may need to ensure that contractors are working safely.

**IQ Level 3 First Aid at Work and Defibrillation Instructor's Course**

**Course Code**

**PT004**

This 3-day course is designed to train individuals and company staff that requires Health and Safety Executive approved first aid at work training including automated external defibrillation. This course will provide the necessary skills to manage a patient that is unconscious and not breathing normally until the arrival of the emergency services.

**Level 3 First Aid Instructor**

**Course Code**

**PX008**

The Level 3 First Aid at Work & Defibrillation Instructor's course (sometimes referred to as the First Aid Train the Trainer course) is designed to allow you to teach and assess the full range of the new Ofqual regulated Level 2 and Level 3 Awards in a range of First Aid qualifications and is compliant to the changes in the regulations, which come into force on 1st October 2015. This five-day course will enable you to achieve the Level 3 Award in Education and Training, which replaces the PTLLS qualification and now includes the module Understanding the Principles and Practices of Assessment. The 5th day of the course includes qualifications in Oxygen Therapy and Anaphylaxis Awareness training. Pre-requisites for attending the course include holding a valid (or very recently expired) certificate in First Aid at Work or the equivalent.

### **Security Management**



## **The Academy for Security Development and Excellence**

### **Award in Security Operation**

### **Course Code**

PU001

This 5-day course has been developed in response to an increasing demand for a comprehensive training in security guarding. It is designed for those wishing to further develop their skills and qualifications in security guarding, e.g. security supervisor and managers. The programme covers a) Health and Safety; b) Physical Security; c) Information Management and Personnel and d) Private Security and the Law.

### **Award in Security Management**

### **Course Code**

PU005

This 5-day course is widely recognised as the leading level 3 qualification in security management and has been written by industry experts ensuring you gain the highest level of qualification. On completion you will have gained the knowledge required to work at a supervisory or managerial level within a security role. If you want to gain a recognised qualification in security management and increase your employment opportunities then this course will help you to do this.

### **Diploma in Risk Management**

### **Course Code**

PU002

This 5-day course will prepare you for taking up a new risk management role. It is also ideal for those who would like to develop and hone their skills within an existing risk management role. It covers changes in risk management practice against the context of the changes in UK, EU, US and global economy, and will be of particular interest to those needing to practice risk management skills on a day-to-day basis. You will gain detailed knowledge and understanding on a range of relevant risk management topics, combining theoretical background with the practical tools, risk management techniques and risk communication formats needed for everyday risk managers.

### **Business Continuity Basics**

### **Course Code**

PU003

Disaster recovery and business continuity planning are processes that help organisations prepare for disruptive events such as a hurricane, a flood or simply a power outage. The process can range from overseeing the plan, to providing input and support, to putting the plan into action during an emergency. This course explains the basic concepts of business continuity planning. At the end of this 5-day course, you will be able to Develop and practice a contingency plan that includes a succession plan for your CEO; train backup employees to perform emergency tasks; develop offsite crisis meeting places and crisis communication plans for top executives; practice crisis communication with employees, customers and the outside world; form partnerships with local emergency response groups - firefighters, police and ambulance services - and to test your continuity plan regularly to reveal and accommodate changes.

### **Physical Security**

### **Course Code**

PH009

This one-day course is designed to provide baseline knowledge of physical security systems and procedures such as gates and barriers. The topics covered includes: Access Control;



## **The Academy for Security Development and Excellence**

Improvised Explosive Devices; Closed Circuit Television Systems; Computer Security Vulnerabilities and Countermeasures; Terrorism; Weapons of Mass Destruction; Intrusion Detection Systems; Security Locks and Locking Devices; Operations Security; Perimeter Security; Protective Lighting; Risk Assessment; Security Design; Security Legal Considerations; Security Survey Process; Theory of Physical Security and Crime Prevention; Insider Threats / Workplace Violence; Weapons/Explosives Detection and Explosives Effects Demonstration.

Crisis and Disaster Management  
PU004

**Course Code**

This two-day course provides you with a vocational or academic interest in risk, crisis and disaster management with an exceptional opportunity to develop in-depth knowledge and understanding across the whole subject area. It provides a wide-ranging interdisciplinary analysis of the extent, effects and explanations of crisis and disaster, and practical steps which can be taken to address them. In addition to examining case studies, you will also be provided with the opportunity to relate the theory to an area of personal or professional interest.

Planning to Manage Major Incidents  
PU006

**Course Code**

This 3-day course is designed to give you the essential skills and techniques required for managing an incident effectively thereby ensuring that it is successfully resolved. High profile incidents such as the Deepwater Horizon (BP incident in the Gulf of Mexico) have shown the consequences of poor incident management. The training has a strong interactive element to it and all participants will be given opportunities to practise the skills they have acquired throughout their experience. The materials and techniques used throughout are based on best practice and many of the techniques taught are used by the government, military and emergency services to train their senior managers in how to respond to incidents.

Skills for Security Level 4 Risk Management  
PU008

**Course Code**

Taking risks is a necessary part of business: organisations must take risks in order to grow. It is also very important for a business to control the degree of risk that it exposes itself to. This course covers the principles of risk management, giving you the specialist knowledge you need to make yourself indispensable to an organisation. You will learn how to turn risks and threats into business opportunities. Crucially, you will also understand how to ensure your company complies with corporate governance and ethical standards. This course will teach you how to form effective risk management plans – an invaluable skill in today's business world.

Security Trainers Award Programme  
PT006

**Course Code**

This 10-day programme is designed to provide you with the skills and qualifications to become a Security Industry Trainer. Upon successful completion of the programme you will have the required qualifications to deliver "Licence to practice" Security Training if you have



## The Academy for Security Development and Excellence

had the required experience in the workplace. By the end of the programme you will be able to a) assess the training environment to reduce risks in preparation for physical intervention training; b) safely and effectively manage the learning environment for physical intervention skills; c) deliver instruction in physical intervention skills and d) assess physical intervention skills.

### Self Defence

Krav Maga

On-going programme

Krav Maga is a practical and tactical system that teaches how to prevent, deal and overcome all kinds of violence and attacks. Krav Maga prepares the trainees in the subjects of self-defence, self-protection, fighting and combat skills, as well as skills to defend others, all in unique and comprehensive teachings and way. Krav Maga, which was developed in Israel, prepares the trainees to function in all circumstances and scenarios, in all combat and fighting environments, according to their needs, risks they are facing and job descriptions. Krav Maga contains special approaches, tactics, techniques, subjects, drills and training methods for the different sectors: Civilians of all ages, men and women, young and old; Law-enforcement officers; Military personnel and units; Correction service officers and wardens; Security officers; As well as: Close protection officers; Undercover agents; Antiterrorists groups; Air-marshals; Special and commando units. This course links Krav Maga techniques with a rigorous programme of physical fitness training at a specialist gym near to the PSA Academy.

## The PSA Specialist Bodyguard Training Programme

Celebrity Bodyguard/VIP Protection

**Course Code BG001**

This 12 day course is aimed at individuals working as a Close Protection officer. The course focuses on the protection of high profile individuals who attend film premiers, embark on concert tours, in and around film locations and other glamorous events. Learners acquire the skills necessary to support the knowledge and skills gained during their successful participation on the Level 3 Close Protection training course. They also learn how to deal with third part organisations ie the local police and how to deal with emergencies. Other areas covered include defensive driving, EOD methods and the safe use of protective weapons

Business Area/Personal Assistant

**Course Code BG002**



## **The Academy for Security Development and Excellence**

This 12 day course is aimed at individuals working as a Close Protection officer who wants to specialise in Corporate Protection. Focusing on the protection of high profile business men and women, learners are taught the importance of adhering to business protocol and etiquette. This course includes areas such as information security, reconnaissance of intercepting devices and how best to provide support to the VIP in your charge.

HRH Protection/Diplomatic Bodyguard

**Course Code BG003**

This 12 day course is aimed experienced Close Protection officers who wish to develop their career in the diplomatic and HRH protection areas. It covers the importance of adhering to diplomatic and HRH protocols as well as how best to familiarise yourself with the cultures and international laws of different lands. Access and entry control is a key feature as well as the gathering and securing of diplomatic convoys, and how to deal with the personal security of immediate family members e.g. wife and children.

Military Bodyguard (PSD/PMC)  
BG004

**Course Code**

This 14 day course has been developed for individuals who have Military, Police and extensive Close Protection experience. It teaches and tests individuals in the usage of military satellite radios, map orientation and GPRS, reconnaissance and observation skills. The extreme stress training activities provides learners with an insight into special psychological principles used for PSD mental preparation. This course also includes high intensity physical activities.

Child Protection/Kid Guard  
KG001

**Course Code**

This 12 day course covers the core areas of Child protection in high risk situations. As well as personal protection skills, the course includes pedagogy, psychology, paediatric first aid and child care.

## **Advanced Courses**

### **Security and Events**

IQ Level 4 Spectator Safety Management  
PE001

**Course Code**





## **The Academy for Security Development and Excellence**

This 48-day course is aimed at individuals working in a senior role in spectator safety management such as a stadium manager, safety officer or chief safety officer. It meets the requirements for level 4 training for people working in senior roles such as Chief Security Officer as specified in the DCMS Green Guide to Safety at Sports Grounds. Objectives of the qualification include: meeting relevant programmes of learning and supporting a role in the workplace. The mandatory units cover the skills, knowledge and competence to plan and ensure the safety of people attending a spectator event, assist the organisation to develop and implement policies and provide information to support decision making; manage own resources and professional development, provide learning opportunities for colleagues and develop productive working relationships with colleagues and stakeholders.

### **Bucks New University**

Crowd Safety Management  
PE008

**Course Code**

This one-year part-time distance learning course is open to all those working within the many different sectors of the events industry. The programme is a mix of work based learning, specialist skills development, tutoring and project based studies. Students benefit from a range of study methods including: workshops and seminars run by specialist tutors and learning within the workplace supported by the university's Virtual Learning Environment. The course is highly relevant to the needs of the modern events industry and students benefit from the tutors' and industry experts' wealth of knowledge and experience. Past and current students include crowd safety managers, event producers, venue safety managers, sports spectator managers, local authority licensing officers, tour safety managers, festival and concert promoters, police officers with event planning duties, health and safety officers, carnival organisers and medical services planners.

Protective Security Management  
PU016

**Course Code**

This Foundation degree is for security professionals who are seeking opportunities for learning and development to support their own Continuing Professional Development (CPD), or possibly to facilitate a career change into this industry. Current students on this programme are serving and ex-Armed Forces and Police, as well as civilian entrants. We also have students working (and learning) in Iraq, Afghanistan and Pakistan, using the Internet to communicate with tutors. This course concentrates on those strategic management ideas and concepts which are necessary to ensure the protection of the principal and the corporate business which he/she may need to conduct. The course reflects the issues protective security management personnel deal with. The subject areas covered in the course modules are relevant to students operating in the security arena; especially those involved with the protection of people and assets associated with close protection and maritime.



The Academy for Security Development and Excellence



## Undergraduate, Professional and Postgraduate Courses

Foundation Degree (Arts)  
Crowd Safety Management

**Course Code** BU1SCY9

This course is relevant to the changing needs of the modern events industry and you will benefit from a wealth of knowledge delivered by a team comprising senior managers from world leading crowd management companies.

**Qualification:** Foundation Degree (Arts)

**Study mode:** Part-time

**Location:** High Wycombe Campus

**Duration:** Two years

**Start date:** September

This flexible course is open to all those working within the many different sectors of the events industry. It is suitable for students seeking opportunities for learning and development to support their own continuing professional development (CPD), or facilitate a career change into this industry through upgrading their qualifications.

Past and current students include crowd safety managers, event producers, venue safety managers, sports spectator managers, local authority licensing officers, tour safety managers, festival and concert promoters, police officers with event planning duties, health and safety officers, carnival organisers and medical services planners. Many others are running successful companies and working at the very highest levels within the events industry.

In recognition of the fact that crowds and audiences have psychologies and dynamics that need to be studied to enable safe and successful management, Bucks New University set up



## The Academy for Security Development and Excellence

this degree to promote the advancement of crowd safety at events in both the UK and worldwide.

On successful completion of the programme, you will be able to:

- apply well-established principles in the crowd and event safety fields and the way in which those principles have developed and can be applied
- apply the concepts and principles outside their context of study to provide solutions for problems associated with the work place
- evaluate and apply core employability skills and competencies to a range employment of roles within the crowd and event safety industries
- demonstrate an in-depth understanding of industry standards and how such standards might best be deployed across a range of event types.

BA (Hons)  
Crowd Safety Management

**Course Code** BU1CSM9

Bucks New University has an international reputation for innovation, expertise and leadership within crowd safety management.

**Qualification:** BA (Hons)  
**Study mode:** Part-time  
**Location:** High Wycombe Campus  
**Duration:** One year  
**Start date:** September

This programme is for those who aspire to reach positions of responsibility in this field of crowd safety management.

The requirement to provide adequate and appropriate crowd safety management for event visitors and event staff extends far beyond the requirement to simply provide security for the event and venue.

The breadth of operations and administrative support that is necessary to enable the successful management of massed crowds, against a backdrop of both recent and historic crowd disasters, makes the sector unique and the focus of much interest in developing systems for ensuring the safety of visitors to all types of events. We are a world leader within this area.

This BA (Hons) top-up course provides an unprecedented opportunity for you to develop methodologies to reduce risks to events and enhance the safety, security and service delivered



## The Academy for Security Development and Excellence

to event customers and organisations. This unique programme provides you with an academically rigorous and work-related programme, which will allow you to plan, devise and manage crowd safety issues within the event industry.

Drawing on legal requirements, regulatory guidance and best practices from crowd management business leaders, the programme will challenge and stimulate innovative thought and new approaches to crowd safety management through research, analysis and the study and development of linked theories.

BA (Hons)

Course Code cpdZSICSM9

Security Consultancy

This unique course is designed to meet the needs of students who have not been able, until now, to access a single degree-level qualification in security consultancy, and aspire to become qualified security consultants.

**Qualification:** BA (Hons)

**Credits:** 360

**Study mode:** Part-time

**Location:** High Wycombe Campus

**Duration:** Three years

**Start date:** September

This programme is for those who aspire to become qualified and capable security consultants. You are likely to work in a key role where you have responsibilities for ensuring that security protection is incorporated into operations and organisational functions.

Alternatively, you could have experience and skills in security consultancy or management as a generalist or specialist.

We welcome mature students who have not been within a formal education system for some time or graduates from other relevant programmes who wish to continue their professional and academic development.

This unique course is designed to provide prospective and practising security consultants with a range of skills and develop knowledge in order to be able to operate with knowledge, skills and confidence within the security sector. It aims to meet the needs of students who have not been able, until now, to access a single degree-level qualification in security consultancy.



## The Academy for Security Development and Excellence

Our aim is to blend the academic framework for consultancy practices with the security needs and requirements for today's businesses it will allow you to develop your advisory, technical, business, communication and management skills.

From an initial focus on the more fundamental elements of security processes, the programme will address the requirements for project planning and management skills and knowledge, before moving towards the development of strategic and other essential functions.

### Certificate in Security Management

**Course Code** cpdFM2CSM9

This unique programme, run by Bucks New University, gives you an opportunity to take your studies to a higher level and further enhance your professional and career potential.

**Study mode:** Part-time

**Location:** High Wycombe Campus

**Duration:** 20 weeks

**Start date:** September

The course has been designed to meet the needs of security professionals who have committed themselves to earning CPP certification and the CSC qualification and now want to go forward and enter full academic study.

ASIS International's Certified Protection Professional CPP™ certification has long been the recognised credential for security professionals wishing to validate and consolidate their skills and experience.

This certificate will allow existing and newly qualified CPPs to earn the qualification by completing a 20-week academic programme via distance learning. There will also be an opportunity to use the certificate as accredited learning in place of one of the modules on our renowned master's degree in Business Continuity, Security and Emergency Management. From 2012 onwards, the programme can also now be accessed by those holding the Anubis Training and Operations Ltd Certified Security Consultant (CSC) qualification.

You will be encouraged to apply the various principles, theories, and practices to your individual business, work role and employment requirement or aspirations. Using structured assessment tasks, you will also be encouraged to identify the relevance of the content to your own working environment.

As a Bucks student, you will also have access to the full range of journals, electronic documents, workbooks and other resources. You will also be able to access relevant support mechanisms and module tutors through email, telephone, the virtual learning environment and, if you wish, face-to-face.



## The Academy for Security Development and Excellence

### Master of Science Organisational Resilience

**Course Code** MU1OGR9

This programme will equip you with the skills to help your organisation function effectively in the event of business threatening events.

**Credits:** 180

**Study mode:** Part-time

**Location:** High Wycombe Campus

**Duration:** Two years

**Start date:** October

In today's multi-risk world, and looking into the future, organisations must be prepared to anticipate, respond to and recover from unexpected and undesirable events.

Risks and threats have multiple sources and impacts and failure to manage them to satisfactory conclusions can undermine operational and financial stability.

Businesses and organisations need to be able to manage their own interests and protect their products and services, alongside those of their stakeholders, and to manage their futures effectively.

If you have, or could have, a key role to play in the resilience of a business or other organisation, this course is for you.

With a clear focus on developing your confidence and capabilities in organisational resilience, this programme will equip you with the necessary skills and information to give your organisation the ability to continue to function effectively in the event of business threatening events.

Throughout the programme, you will apply current theories, concepts and practices to organisational resilience. We focus on learning that is anchored in reality rather than the sterility of pure theory, exploring real problems and identifying innovative solutions which can be applied effectively in the competitive and dynamic organisational environment.

Recognising the range of businesses that need to plan for resilience, you can tailor the programme to suit your needs and specialise in areas of particular relevance to your career. Therefore, on graduation, you will have developed a focused capability on the aspect of organisational resilience that affects you, with a broader mastery of related and linked disciplines and issues.



## The Academy for Security Development and Excellence

You will be able to develop and test theories and plans which will be directly linked to your area of interest or organisational needs providing relevance, and a solid academic basis for further development, research or career progression.

Our supportive course team is drawn from practising experts from resilience disciplines, as well as from the University's own academic staff. Due to their industry knowledge and academic expertise, our tutors can provide you with the practical, managerial and intellectual skills and knowledge which will set your organisation and your people apart when planning for and responding to resilience challenges.

We pride ourselves on the support we give to you face-to-face and electronically using our virtual learning environment. Utilising our online learning package helps maximise the time spent on relating the issues in the programme to your company and minimises your time away from your workplace.

This course has been designed to make high quality education as accessible as possible for those who are unable to attend programmes on-site, but with the requirement to adhere to the highest of academic standards.

You will also benefit from a series of workshops, one within each module.

## Other Courses

**Conflict Resolution Training Refresher (NHS & Non NHS)    Course Code PC006**

This one-day refresher training is aimed at consolidating current understanding of conflict resolution whilst also exploring new concepts and increasing knowledge. It is intended that





## **The Academy for Security Development and Excellence**

the refresher training will provide a mixture of new and revised material rather than purely providing a condensed version of the original National Syllabus. The aim of the course is to equip members of staff with the skills needed to respond appropriately where their work may expose them to situations that could b

### **Witness Statement Writing**

**Course Code PC008**

This one-day course is designed anyone who needs to write witness statements to support investigations. By the end of the course you will be able to appreciate the importance of witness statements in Investigations; to describe how witness statements may be used in the Criminal Justice Act procedure; to ensure evidence is presented logically and clearly in their statement and to identify people and exhibits in written statements who become volatile and confrontational and potentially result in abuse or violence.

### **Community Safety for Accredited Persons (CSAS)**

**Course Code**

**PS003**

Community Safety Accreditation Schemes were created under section 40 of the Police Reform Act 2002. Individuals who have been granted these powers are known under the Act as Accredited Persons, who have the power to require the name and address of a person who has committed a criminal offence that causes injury, alarm and distress to another person or damage or loss of another's property, or to whom a penalty notices has been issued; require the name and address of a person acting in an anti-social manner; to confiscate alcohol cigarettes and tobacco products from young people; control traffic for the purpose of escorting abnormal loads, for the purpose of conducting a traffic survey, and for other purposes and the power to issue a fixed penalty notice or a penalty notice for disorder. This four-day course will enable you to become an Accredited Person.

### **Conflict Resolution Training (CRT) & Personal Safety**

**Course Code**

**PX001**

Conflict Management training is now mandatory within the NHS and a National Syllabus/Protect 2013 has been developed for trainers to follow. All our trainers have attended the NHS Security Management training and have received the relevant certification enabling them to deliver this Syllabus to health care professionals. This syllabus will provide medical staff with the skills they need to effectively manage and resolve conflict situations that sometimes arise with patients and service users. Delegates are also taught to identify risk at an early stage so that confrontation and aggression can be avoided and the situation defused. The course content focuses on communication skills and how to observe and interpret body language and behaviour.

### **Personal Safety for Women**

**Course Code PD012**

This programme will give you a basic understanding of the environments and places where you may be vulnerable and then show you how to adopt measures to deal with them. We will give you top tips to help stay in control and react to any tricky situation you are confronted with. We will do some role play so you will obtain an understanding of how to deal with a range of situations you might encounter. We will give you tools you can use to take control of the situation. Our main theme is always avoidance and prevention.



## **The Academy for Security Development and Excellence**

### **Drugs Awareness**

**Course Code PD002**

This half-day course provides specialised drug and alcohol awareness training for professionals and community members who work or have contact with people who may be affected by alcohol or drug use. We work by establishing the learning needs of the groups involved and then developing tailored training packages to meet the demands of their roles. The course will include: Understanding why people use drugs/alcohol; Physical, psychological & social effects of the commonly used substances; the range and spectrum of substances use and patterns of substance use; UK drug legislation; Legal responsibilities and consequences; Information about local treatment and support and the latest drug trends. It is suited for hostel and housing staff, Social workers, Health workers, GPs and nurses, A&E staff, Probation workers, mental health workers, Youth workers, Family and carers, Primary care and pharmacies and Community groups.

### **Pocket Notebook Rules and Use**

**Course Code PD003**

Some of a security guard's time is spent gathering facts and evidence that will be used in court to support a criminal prosecution. The pocket notebook is used to record information that may be used as evidence. It is therefore an important document that must be used correctly. This half-day course provides guidelines on completing pocket notebooks and other documents at the scene of incidents or during investigations. You will be given general rules which should be applied to the completion of pocket notebooks and should be considered in conjunction with legal requirements.

### **Weapons Awareness**

**Course Code PD004**

This 5-day course, which equips candidates with all of the training materials required to deliver training in this area. A full weapons awareness training box is provided, with examples of concealed weapons and everyday items that can be utilised as a weapon. The course includes handling weapons and terminology, edged weapons, striking weapons, projectile weapons and disguised weapons. You will benefit from increased knowledge and awareness of basic weapons and will be qualified to train other employees to help increase their awareness of violent weapon-related attacks and other serious crimes that can be unpredictable.

### **Court Presentation**

**Course Code PD005**

Effective preparation is vital to an expert witness's performance in court. An expert's ability to identify the fundamental issues in a case and to communicate expert opinions clearly, often in the face of informed cross-examination, will be the ultimate measure of success. This requires of the expert high-quality evidential analysis and communication skills. This one-day course will address the preparation phase of the evidential process, with particular emphasis on the practical steps an expert should take prior to trial and the demeanour and mental attitude that will facilitate a strong performance when giving oral evidence. We will explore



## **The Academy for Security Development and Excellence**

the essential skills needed to deal effectively with cross-examination and explain the variety of techniques used by barristers when seeking to undermine opinion evidence.

### **Ejection skills/physical**

**Course Code PD006**

Knowing how to escort people from premises safely is important to door supervisors, who may have to deal with this type of situation as part of their role. Being trained in the appropriate techniques and how to use them will help you to manage difficult situations, minimising the risk of injury to members of the public and to themselves. This two-day course will include physical intervention skills training, and other areas such as considerations in dealing with 14 to 18 year olds, and first aid awareness.

### **Radio Skills**

**Course Code PD007**

This one-day course develops your radio communications skills and understanding by means of demonstrations and practical exercises on a range of sophisticated radio equipment. The radio operator training course is particularly useful when organising an event where you will need to use two way radios. We can provide structured training packages for radio operators to get the best out of the equipment.

### **Patrolling**

**Course Code PD008**

The 4 P's are the cornerstone of a security guards role. Patrolling allows a security guard to fulfil these objectives:

1. PROTECTION OF LIFE - from dangerous / hazardous situations, assault, or emergency situations;
2. PROTECTION OF PROPERTY AND PREMISES - Protecting property from theft, fire, criminal damage, or defacement.
3. PREVENTION OF LOSS AND WASTE - Loss by theft, breach of confidentiality, or abuse of clients property, such as unauthorised use of computers, telephones or other equipment.
4. PREVENTING AND DETERRING CRIME - Theft, breach of peace, criminal damage, public order offences.

This one-day course will teach you that in order to fulfil the objectives of the 4P's the following methods can be employed: Patrolling (internal or external patrols, or both), access control, preventing fire by reporting fire hazards, monitoring of services, compliance with agreed assignment instructions.

### **Giving Court Evidence**

**Course Code PD009**

Giving evidence in court can be a daunting prospect, particularly because for many witnesses it will be a totally unfamiliar experience. However steps can be taken to help prepare for giving evidence in court. This one-day course addresses what can be done to assist you in preparing to give evidence at a trial. It covers how to prepare effectively, how present evidence clearly including what to say and what not to say.

### **Searching**

**Course Code PD010**

This one-day course aims to equip you to deal with the search of people, vehicles, areas and how to plan and execute the plan. It is a mainly practical course, which requires active involvement from all participants. A high emphasis is placed on Health & Safety from both a



## **The Academy for Security Development and Excellence**

legislative point of view and of the delegates own safety during the course. The course covers how to search for a person, vehicles and areas; the use of hand held metal detectors; how to instruct & equip delegates in the art of search techniques for an array of different work based scenarios, and how to deal with illegal finds. You will gain an appreciation of offensive and defensive search procedures, what can be realistically achieved by these methods and when to employ them. The course also includes evidence preservation, and the importance of procedures for dealing with cultural differences, diversity needs, law and litigation.

### **Certificate in Mental Health Awareness**

**Course Code PD001**

This half-day course is ideal for learners aged 16 and above, who are working in a range of settings within the public, private or voluntary sectors and who wish to raise their awareness of mental health. Mental distress takes many forms. This target-bearing, full Level 2 qualification aims to broaden learners' knowledge of mental ill-health and the most commonly diagnosed mental health conditions. You will develop an awareness of the signs and symptoms of these conditions and how they may affect people's day-to-day lives. You will also gain an insight into how these conditions can be successfully managed. The topics covered include Mental Health; Stress; Anxiety; Phobias; Depression; Post-Natal Depression; Bipolar Disorder; Schizophrenia; Dementia and Eating Disorders.

### **Surveillance Skills on Foot and by Vehicle**

**Course Code**

**PS002**

This five-day surveillance course is designed at conducting surveillance, intelligence and counter surveillance operations, with an emphasis on successfully detecting criminal surveillance activities. The course will cover the basics then quickly move onto advanced subjects of surveillance; intelligence gathering and covert surveillance techniques including surveillance observation & awareness; surveillance definitions & objectives; surveillance in static, mobile foot & mobile vehicles; threat assessments, threat analysis & target identification process, Intelligence gathering & surveillance detection; terrorist & criminal surveillance techniques and counter surveillance & intelligence techniques.

### **Security Project Planning**

**Course Code PH003**

This advanced course is designed for security professionals and managers who participate in or lead project teams and wish to demonstrate an understanding of technical project management methodology and implementation. This certification affirms the critical skill sets associated with making projects successful, including effective communication, time, cost, quality, procurement and risk management of IT projects and application development.

### **Developing Security Risk Management**

**Course Code**

**PH004**

The aim of the course is to provide a framework for security professionals to reflect on and contribute to practice in their area of work. Its emphasis is on developing highly competent professionals who can manage security risk effectively and efficiently. Students on the programme welcome the opportunity to enhance their professional standing in their areas of expertise while developing important new knowledge in those areas. They are drawn from a



## **The Academy for Security Development and Excellence**

variety of backgrounds including: Corporate security; Commercial security; International security; the Security training sector; Business continuity and crisis management; Policing and the Armed Services. You will gain an in depth understanding of how to future-proof your organisation by minimising risk at strategic, tactical and operational levels.

### **Protection against Explosive Devices**

**Course Code PH005**

This course is designed to give you first hand experiences of explosive devices and how to protect people from their effects. You will examine the improvised explosive device threat to VIPs and approaches to defeating it. You will learn how military, law enforcement and civilian close protection specialists protect against explosive devices, the technical and operational framework, processes and responses required to protect against the improvised explosive device (IED) threat. Your expert trainer is a counter-improvised explosive device specialist, who formerly served as a British counter-terrorist bomb disposal operator in numerous high threat environments and as a commander of a number of highly specialist units in the IED defeat area of expertise. The course will include practical workshops and case-study examples as well as comprehensive course documentation.

### **Corporate Response to Terrorism**

**Course Code PH006**

The purpose of this course is to provide you with information, understanding and skills related terrorism, the types of weapons used and types of harm associated with terrorist attacks, and what to do in an emergency situation if a terrorist attack occurs. Most people in the UK perceive international terrorism and chemical/biological weapons as the two most serious threats facing the country. Other types of terrorism considered are hijacking, assassination, suicide bombing, “dirty” bombing, major internet attacks and kidnapping/hostage taking. This course will equip you as a senior manager to understand the implications of the terrorist threat to your organisation and to plan accordingly.

### **Business Travel Security**

**Course Code PH007**

Although alternatives to business travel exist, many business activities rely on direct, personal contact and communication between individuals. The tragic events of 11 September 2001 will have to be overcome since business travel is vital to conduct commerce, negotiate transactions, and nurture personal relationships. This course provides an in depth coverage of the potential security risks involved with Business Travel and precautions that can minimise these risks. It involves both theoretical and practical elements. The course also considers future business travel trends in terms of air, sea and land transport and discusses practical management implications.

### **Kidnap Risk, Reduction and Response**

**Course Code PH008**

Kidnapping is not as visible as it used to be. 25 years ago, British hostages in the Middle East such as John McCarthy, Brian Keenan, Jackie Mann and Terry Waite regularly led the evening TV bulletins. Nowadays, kidnapping now rarely makes the headlines: the media arc lamp has dimmed. However, in many areas of the world, kidnapping is now big business. Economic kidnapping is one of the fastest-growing criminal industries; it is estimated



## **The Academy for Security Development and Excellence**

that kidnappers globally take home well over \$500 million each year – and rising especially in countries such as Mexico and Colombia. Because demands by economic kidnappers are financial, the negotiating table is opened up to anyone with the money to pay. This means that companies, charities and even individuals are all able to respond independently of the government. This course covers all the options open to negotiators, senior managers and politicians to reduce the likelihood and impact of kidnapping around the world and to increase the chances of successful outcomes.

### **Crisis Management**

**Course Code PH010**

The detailed course content will be designed to meet your specific needs but the subject areas include: Introduction to Crisis Management; Incident Management; Crisis Leadership and Team Building; Senior Management Crisis Training; Introduction to the Media and Crisis Communications Media Interview Training; Using Social Media in a Crisis; Crisis Management Centres - design and operation Information Management - situational awareness & decision making under pressure; Log-keeper Training Exercise; Preparing for Pandemic Influenza in the Workplace Supporting People after Traumatic Incidents.

### **Home Security Training**

**Course Code PH014**

This course covers all the different home security system types available. The topics covered include: Alarm Systems; Alarm British Standards- BS 8243 and PD6662:2010; Alarm European Standards – EN50131 and the differences between European and British Standards; Planning alarm systems; Operation of Passive Infrared, Panic Attack, Door Contact, Dualtec Inertia Detectors and Alarm Sounders; alarm terminology; under-carpet pressure pads; programming features and structures and good practices of installing and servicing alarm systems.

## **Changes to the Role of the Police and its impact on the Events Industry**

**Course Code PH015**

This course describes how British police service is currently going through the most significant transformative change since its creation during the reign of King George IV. Since the formation of a coalition government between the conservative and liberal democrat parties (a first since World War II), the need to cut back on state spending while bringing forward substantial reforms to many public institutions has dominated the policing agenda. The practical implications of these changes represent a seismic shift to the foundations of the U.K. police model, against a backdrop of a 20% reduction of central government funding for the police service. As a consequence, event organisers are tasked with managing their own security by SIA accredited security companies. This course examines the implications of these developments.

### **Immediate Action Drills**

**Course Code PD011**

You will learn how to improve your reaction under enemy fire. Course is designed to improve chances to survive in combat. Training will be focused on fast defensive and





## The Academy for Security Development and Excellence

offensive technics, by foot and with cars (possible version of course only by foot or only with car). The course includes immediate Action Drills overview (origin and concepts); gear preparation (weapons, ammunitions, clothes, patrol bag, radios, vehicles and combat kits check-list); formations for moving; formation for stops; shooting technics (day & night); defensive tactics; offensives tactics; immediate assault preparing and conducting; IED contact drill; sniper contact drill; man down rescue drill; live fire simulated contacts in various situations and a debriefing.

### Changes to the role of the police & its impact on the Events Industry

**Course Code PX009**

This course describes how British police service is currently going through the most significant transformative change since its creation during the reign of King George IV. Since the formation of a coalition government between the conservative and liberal democrat parties (a first since World War II), the need to cut back on state spending while bringing forward substantial reforms to many public institutions has dominated the policing agenda. The practical implications of these changes represent a seismic shift to the foundations of the U.K. police model, against a backdrop of a 20% reduction of central government funding for the police service. As a consequence, event organisers are tasked with managing their own security by SIA accredited security companies. This course examines the implications of these developments.

## Workshops and Seminars

- Mental Health Awareness
- Pocket Notebook rules & use
- Court presentation skills
- Ejection skills/physical

See our website for new events.

## E-Learning & Distance Learning





## The Academy for Security Development and Excellence

We have a range of e-learning and distance learning courses which can be used to support your continuous professional development (CPD) Plan through our CPD programme consists of modules which covers knowledge in the latest technologies, standards and procedures by's leading awarding bodies



## Development

ment (CPD) Scheme is self-administered and tted to raising standards within the security to actively seek to develop their knowledge,

ntial way to keep up-to-date with the latest g those who participate in the scheme a confidence and competence. It is a structured um level of achievement over a set period of

In The Security Institute, all recognised CPD activity has a unit of measure with an associated points' value. This activity is listed in the CPD Activity Table.

## Residential Courses



## The Academy for Security Development and Excellence

### When are you coming to see us?

Welcome to our unique residential education and activity centre in the beautiful London countryside. Book a tour and come and see how we look this year!

PSA holds a number of residential courses, development workshops and professional seminars throughout the year. These courses are held at a spacious residential campus located in the middle of the beautiful London countryside with good access to Heathrow airport.

Formerly Buckinghamshire University, it is a perfect location for our residential courses. Only 25 miles from London, 10 minutes from the M25 and within easy reach of all the popular and historic destinations in the south of England and the Midlands such as Oxford, the Cotswolds, Bath, Bristol, Salisbury and Stonehenge.

Our Chalfont Campus at Newland Park Buckinghamshire has full board residential accommodation and the facilities available include:

- Dance Studio
- Tennis Courts
- Indoor Gymnasium
- Outdoor/Indoor Basketball Court
- Full Size Football Pitches
- Café and shop
- Free WIFI
- Campfire site in the woods
- Fully equipped dormitories

If you require information about our residential courses, please contact us on 0800



## The Academy for Security Development and Excellence







## The Academy for Security Development and Excellence



## About Alperton

This part of west London has a surprisingly generous amount of green space, with parks large and small in the vicinity, pockets of woodland, a large number of golf courses, and sports grounds where you can play tennis and football.

Sudbury Golf Course is bordered by the Grand Union Canal, while One Tree Hill is a short walk away and has a wildlife habitat, games areas and some wonderful views towards the iconic Wembley arch and Central London

The Grand Union Canal has been greatly upgraded, becoming an enjoyable environment and bringing the waterway back to life. The 'Paddington Arm' of the Grand Union Canal leads into central London via Little Venice and Regent's Park. There are plans to open up the waterfront further to pedestrians and cyclists.

Another local landmark is the beautifully carved Shree Sanatan Hindu Temple located a stone throw away from Alperton House on the Ealing Road.

## Transport Links



## **The Academy for Security Development and Excellence**

Alperton tube station is the nearest to Alperton House with Hanger Lane tube station being only 10 minutes away. Bus routes to and from Alperton include 79, 83, 224, 245, 297 and 487. Road users have very easy access to the A40 for central London and the M25 and A406 North Circular for Brent Cross and the M1.

### **Local Attractions**

Iconic Wembley is far more than football. It is also the focus for many other national sports events, as well as rock and pop concerts in Wembley Stadium and Wembley Arena.

The new London Designer Outlet also offers great branded stores, restaurants, cafés and a 9 screen, 1800 seat Cineworld multiplex cinema to enjoy.

The Park Royal Leisure Park just off the A40 has a multiplex cinema, discos, a bowling alley, several restaurants, bars, costa coffee and much more to keep you entertained during your spare time

### **Hotel Accommodation**

The Travelodge London Park Royal is just off the A40 and is across from a local Park Royal leisure complex is a contemporary hotel that provides a number of modern and spacious rooms, each fitted with a selection of amenities designed to make guests' stay as comfortable as possible.

The hotel itself is within walking distance to many transport links and is under 15 minutes away from Alperton House and 30 minutes away from central London and Heathrow Airport.



## The Academy for Security Development and Excellence





## The Academy for Security Development and Excellence

